



## **Bowburn Primary School Charging and Remissions Policy**

All the education we provide during normal school hours is at no charge to pupils. We do not charge for any activity undertaken as part of the National Curriculum, with the exception of some individual or small-group music tuition.

### **Voluntary contributions**

When organising school trips or visits to enrich the curriculum and the educational experience of the children, the school invites parents and carers to contribute to the cost. All contributions are voluntary. If we do not receive sufficient voluntary contributions, we may cancel a trip. If a trip goes ahead, it may include children whose parents or carers have not paid any contribution. We do not treat these children differently from any others.

If a parent wishes their child to take part in a school trip or event but is unwilling or unable to make a voluntary contribution, we do allow the child to participate fully in the trip or activity. Sometimes the school pays additional costs in order to support the visit. If a parent is unable to pay the costs e.g. for residential trip, they may request that school subsidises or even pays fully for the trip. This can be discussed with the Head teacher, who may agree that Pupil Premium Funding can be allocated, so the child is included in the trip or activity.

Parents and carers have a right to know how each trip is funded, and the school provides this information on request.

The following is a list of additional activities, organised by the school, which require voluntary contributions from parents and carers. These activities are known as 'optional extras'. This list is not exhaustive:

- visits to museums or places of interest;
- PE and sporting activities which require transport expenses;
- outdoor and adventurous activities; residential trips
- visits to or by a theatre company, or trips to the cinema;
- musical events.

### **Music tuition**

All children study music as part of the normal school curriculum. We do not charge for this.

There is a charge for individual or small-group music tuition, since this is an additional curriculum activity, and not part of the National Curriculum. This provision is from the Durham Music Service. These individual or small-group lessons are taught by peripatetic music teachers. We give parents and carers information about additional music tuition at the

start of each term. Pupils who are in Y4, 5 and 6 who have Free School Meals currently have music tuition fees paid for by the school. This cost comes out of Pupil Premium Funding. (This provision is reviewed and agreed annually by the Head teacher and relevant governors.)

### After School Clubs

The school offers a range of clubs after school that the children can access. After school clubs are run weekly by members of staff and we do not charge. If the school pays for coaches or creative practitioners to come in and take a club, or the club needs to have resources purchased e.g. gardening, craft clubs etc, then the school makes a small charge for these sessions.

### Breakfast Club and Tea Club

Breakfast Club: 7:30am – 8:50am

Tea Club: 3:00pm – 5:45pm

**Fees:** The costs below indicate the cost per child, per session.

Session	Time	Price
Morning	7:30am – 8:50am (Food will stop being served from 8.30am)	£4.50
	8am – 8.50 am	£3.00
Afternoon	3pm-4pm	£4.50
	3pm-5pm	£6.50
	3pm- 5.45pm	£8.00

If your child is attending an after school club and need Tea Club provision after the club finishes, the following costings apply.

Session	Time	Price
Afternoon	4pm-5pm	£4.50
	4pm- 5.45pm	£6.50

### Monitoring and review

This policy is monitored by the governing body and will be reviewed every two years or earlier if necessary.

Date: September 2023 ratified by Governors September 2023

Review Date: September 2025

Signed: \_\_\_\_\_ Headteacher

Signed: \_\_\_\_\_ Governor

Signed copies can be obtained from the school office

